Notice

Our tax return fees are increasing for 2022. Unfortunately, many of our costs have increased significantly: program costs, utilities, wages, insurance, etc., and unless we want to operate at a loss these increases must be passed on to you.

However, there may be a silver lining....

There are numerous ways that you can reduce your tax bill:

- 1. Make sure your accounting/bookkeeping is correct and balances. When we must make corrections to the accounting this increases both your and our costs.
- 2. Don't comingle your personal expenses with your business expenses. This is a time-consuming process to untangle.
- 3. Organize your business files and records but don't send them to us. If you send them to us, we must then review, scan, and archive them. This increases time and costs. However, be sure to retain all your records and receipts for the period that the tax return could be subject to audit.
- 4. Complete the business organizer and submit with your QuickBooks or Excel accounting.
- 5. Make sure that you are not missing information. Check against your last year's return to ensure that all items reported last year are either included or provide an explanation. Each time we pick up and lay down your return adds to your cost.
- 6. Don't request research into "what if" questions and expect this service for no cost. A "what if I sell my rental, what are the tax consequences" question will trigger a two-hour research and computation from us to give you a correct answer.
- 7. Don't wait until the deadline until you complete your information and bring it in on the day its due.